

October 2023 Admission

**Graduate School of Informatics  
Kyoto University**

**Guidelines for Admission to the Doctoral Program  
in Social Informatics for International Students**

**International Program**

Admission procedure through application assessment and interview

## Translation Disclaimer

Kyoto University strives to achieve the highest possible accuracy in translating its documents from their official language of Japanese. However, due to the nature of translated documents, accuracy is not guaranteed. The translated documents are produced for reference only, and are not legally binding. The original documents in the Japanese language shall always take precedence over their translated versions.

**The information in the guidelines is subject to change without notice.**

**Refer to the latest information available at <http://www.i.kyoto-u.ac.jp/>**

## Admissions Policy of the Graduate School of Informatics

The field of study referred to as Informatics at the Graduate School of Informatics at Kyoto University consists of areas related to information in natural, artificial, social and life-related systems. It can be characterized by three pillars: the interface between humans/society and information, mathematical modeling, and information systems. The aim of the Graduate School of Informatics is not confined to the creation of new fields of study related to the three pillars. More broadly, we explore an understanding of the essence of ‘information’ and the immense impact of information technology on society, and we pursue advancement of information-related science and technology in the appropriate directions. According to the goal of Kyoto University, we will contribute, from the perspective of Informatics, to establishing harmonious coexistence within the global community.

We welcome a wide range of talented students who will understand the concepts of Informatics and will study science and technologies of Informatics with passion, and will aspire to develop this new academic area for the future. As long as they are proficient in their field of study or research, we hope to accept students from diverse backgrounds related to Informatics-unfettered by the conventional framework of sciences versus humanities-from Japan and from other countries. We also welcome working professionals who have a passion for studying Informatics.

Specifically, we welcome students having outstanding skills in diverse backgrounds, strong desire to study, strong interest in particular fields that comprise Informatics, and having excellent communication skills. We also hope to attract post-graduate fellows who have cutting-edge knowledge of Informatics and conduct research on science and technologies of Informatics, to advance to our Doctoral program.

The International Programs are established in the Intelligence Science and Technology Course; Social Informatics Course; and Communications and Computer Engineering Course of the Graduate School of Informatics (hereinafter referred to as “the School”), which provide both lectures and research courses in English sufficient for completing the Doctoral Program.

**All times stated in the guidelines are in Japan Standard Time.**

**The Japanese version of the guidelines shall be the authoritative version, with the English translation provided only as a reference.**

Applicants who have already been accepted in the selection for the 2023 Doctoral Program in the School are not eligible to apply for admission via this process.

## **I. Number of Students to be Accepted for Admission**

Social Informatics Course (International Program): a small number of students

## **II. Eligibility**

Applicants who hold the residence status of “college student” (this includes students who are expected to acquire this status at the time of admission), and who fall into one of the following categories, or who anticipate doing so at the end of September 2023, will be eligible to apply.

1. Applicants who have a master's degree, a master's-level professional degree, or a juris doctor (JD) degree awarded by a Japanese graduate school.
2. Applicants who have completed a program equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University in foreign countries (see note 1 below).
3. Applicants who, while residing in Japan, have completed a foreign school education through distance learning equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University (see note 1 below).
4. Applicants who have completed a foreign graduate school curriculum that is equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University at an educational facility in Japan that has been accredited as having an approved curriculum under the educational system of the respective foreign country and is so designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereinafter referred to as "the Minister of MEXT") (see note 1 below).
5. Applicants who have completed a curriculum at the United Nations University (under the provisions of Paragraph 2 of Article 1 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University, Act No. 72 of 1976, the same shall apply in category 6 below), and awarded a degree equivalent to a master's degree (see note 1 below).
6. Applicants who have completed a curriculum and have passed an examination or an assessment equivalent to those prescribed in Paragraph 2 of Article 16 of the Standards for Establishing Graduate Schools (Ordinance No. 28 of the Ministry of Education, Science and Culture, 1974) at an educational institution in another country, an educational facility designated in category 4 above, or the United Nations University; and have been recognized by Kyoto University as having an academic ability on par with or higher than that of a person with a master's degree (see note 2 below).
7. Applicants designated by the Minister of MEXT (see notes 3 and 4 below).
8. Applicants who are recognized by the School as having a scholastic ability on par with or higher than that

of a person with a master's degree as a result of an individual screening of their Application Eligibility, and who are at least 24 years old (see note 4 below).

**Notes:**

- 1) After announcement, successful applicants will be confirmed their eligibility prior to admission procedures. Applicants found to have falsified their submitted documents/materials will be deemed ineligible and will have their acceptance revoked, even after enrollment procedure has been completed.
- 2) Applicants falling into category 6 must contact the Student Affairs Division of the School prior to submitting their application by the end of February 2023, and undergo a screening for eligibility in advance. The School will not accept any application from any said applicant unless the applicant has undergone this screening in advance.
- 3) This refers to applicants who have graduated from a university or who have completed 16 years of school education in a foreign country and subsequently spent at least two years conducting research in a university, research institute, research organization, company, or other such facility; and who are recognized through their publications (academic papers, books, research reports), patents, and similar achievements, as having a scholastic ability on par with or higher than that of a person who has completed the Master's Program of the Graduate Schools of Kyoto University.
- 4) Applicants falling into category 7 or 8 must undergo a screening for Application Eligibility in advance (refer to III." Screening for Application Eligibility"). The School will not accept the application materials stated in section IV. Application Form and Supporting Materials otherwise.

### III. Screening for Application Eligibility

(Applicants falling into eligibility category 7 or 8 only. For applicants falling into eligibility category 6 must contact the Student Affairs Division of the School directly in advance)

Prior to application for the entrance examinations, applicants should submit the documents below in person to the Student Affairs Division of the School (1st floor, Research Bldg. No. 8) no later than 5:00 p.m. on Friday, March 3, 2023, or send the documents by registered express mail, or another reliable carrier such as the Letter Pack Plus, with "Application for Eligibility Screening; Admission to the Doctoral Program for International Students (AO)" written in red on the envelope (in a "品名" box for the Letter Pack Plus).

#### 1. Documents required for application eligibility screening

(Use the appended documents for the items with an asterisk \*.)

All documents must be in English. Documents or certificates in any other language must be accompanied with translations into English.

*	1. Application Form for Eligibility Screening	
	2. Certificate of Graduation (or Prospective Graduation)	(For applicants falling into application eligibility category 7 or 8.) Originally issued by the educational institution last attended and indicate the dates of enrollment and graduation (or prospective graduation).
	3. Transcript	(For applicants falling into application eligibility category 7 or 8.) The transcript must be originally issued by the educational institution last attended.

	4. Statement of Research Progress	(For applicants falling into application eligibility category 7 or 8.) Concisely state in an objective manner the achievements that the applicant has obtained thus far from his/her study and research work undertaken. (on A4 paper; free format)
*	5. Certificate of Research Work	(For applicants falling into application eligibility category 7.) The certificate must be issued in a sealed envelope by the institution or other organization which applicant belongs to. A certificate which is not in an envelope sealed by the institution or other organization will not be accepted.
	6. Documents for Reference (licenses, etc.)	(For applicants falling into application eligibility category 7.) Copies of reference documents, such as licenses, related to the applicant's research field. (on A4 paper; with brief explanations)

## 2. Screening and the results

- 1) The School examines the above documents. However, applicants who have undergone an eligibility screening by the School previously and were certified as eligible only need to submit the application form (\*1) indicated above.
- 2) The School will send the results of the screening by post to applicants on Tuesday, March 14, 2023.

## IV. Application Form and Supporting Materials

(Use the appended documents for the items with an asterisk \*.)

Applicants need to apply for admission through the website (refer to VI. "Application Procedures and Notices"). Print out an address label from the completed application page and paste the label on an envelope (240mm × 332mm) in order to send all application documents.

All documents must be in English. Documents or certificates in any other language must be accompanied with translations into English.

*	1. Application Groups and Curriculum Vitae	Complete accurately.
	2. Application Form and Photograph card	Print out a card from the completed application page. Paste a photo of the applicant's upper body with no hat (4cm × 3cm) taken within three months prior to application submission. Prepare and keep an identical photo for the examination voucher which the School will send to applicants later.
	3. Transcript	The transcript must be originally issued by the educational institution last attended. (See note 3)
	4. Statement of Research Progress	Describe your research and courses taken thus far that are directly related to your expected field of study upon enrollment. There is no prescribed format, but it should be ten A4 size sheets or less. Additional supplemental materials are allowed beyond the ten pages. This statement can be substituted by a master's thesis or its draft, in either English or Japanese, if available. This statement is not necessary for applicants who fall into application eligibility category 7 or 8 and have already submitted

		this statement for eligibility screening.
*	5. Letters of Recommendation	Submit recommendation letters <b><u>in a sealed envelope</u></b> , written in English using the appended letter form, by both: - the department chair or the dean of the graduate school; <b><u>AND</u></b> - the applicant's supervisor of the educational institution last attended.
	6. Research Plan	Describe the research activities that the applicant would attempt to pursue in the Doctoral Program after enrollment, as well as a brief summary of the progress of the research work to date, on two sheets of A4 paper (free format); clearly indicate the applicant's preferred group (refer to VIII, "Application Groups and Supplementary Information on Interviews"), and his/her name at the top. Also, outline the reasons for making this application; and the communication the applicant has established with their prospective supervisor(s).
	7. Photocopy of Passport	The page with a photograph of the applicant. (Foreign nationals only)
	8. Application Fee	<b>Application fee: 10,000 yen</b>  <b>Payment procedures:</b> Refer to VI. "Application Procedures and Notices".  <b>Exemption and note:</b> - Even prospective international students of a Japanese Government (MEXT*1) Scholarship are required to pay the entrance examination fee. After the admission as Japanese Government Scholarship recipient, the examination fee will be refunded upon completing the required procedure. *1 Ministry of Education, Culture, Sports, Science and Technology of Japan - Students of the Graduate Schools of Kyoto University completing their Master's Program in September 2023 are exempt from paying the application fee.
*	9. Address Label A	Write the applicant's full name, address, and postal code on the appended form for the delivery of the examination voucher in early May 2023. (Promptly notify the School if the address is changed.)
*	10. Address Label B	Write the applicant's full name, address, and postal code on the appended form for the delivery of the outcome of application in early June 2023. (Promptly notify the School if the address is changed.)
*	11. Address Label C	Write the applicant's full name, address, and postal code on the appended form for the delivery of the enrollment materials for the successful applicants in early September 2023. (Promptly notify the School if the address is changed.)
	12. Evidence of English Proficiency	Submit a copy of one of the following original test score records. - TOEFL Test Taker Score Report - TOEIC Official Score Certificate - IELTS Test Report Form (TRF)  <b>For details, refer to V, "English Test Scores (TOEFL, TOEIC, and IELTS)".</b>

### Notes:

- 1) Accepted applicants who are currently enrolled in another Graduate School of Kyoto University must submit a certificate of withdrawal (or a certificate of completion) from their Graduate School at the time of enrollment into the School. Those who falsify their status when filing applications may have their acceptance revoked even after enrollment procedure has been completed.
- 2) For successful students, at the time of enrollment procedure, they must submit a “Residence Certificate” which indicates both their visa status as a college student and the period of stay.
- 3) Due to the outbreak of COVID-19, applicants may find it difficult to submit the official transcript issued by the university or other institutes. In that case, we allow the applicants to submit a copy of transcript which was issued in the past, with attaching a document (A4 sized, free format) explaining why they are unable to submit the official transcript.

## V. English Test Scores (TOEFL, TOEIC, and IELTS)

1. The applicant is responsible for taking all the necessary steps and paying any related costs for taking the TOEFL, TOEIC, or IELTS test.
2. Submit a copy of one of the following original score records:
  - Internet TOEFL (TOEFL iBT: Test Taker Score Report)
  - TOEIC Listening & Reading Test
  - IELTS
3. The School accepts only the score records of TOEFL, TOEIC or IELTS test taken within two years prior to the School’s application deadline. Note that the TOEFL iBT® (Special) Home Edition score is acceptable, but score records of institutional testing programs (e.g., TOEFL® Essentials™ Test, TOEFL ITP and College TOEIC) are not acceptable.
4. Applicants who have taken the TOEFL, TOEIC, and/or IELTS multiple times must submit the single result of their choice for application.
5. For English scores, TOEFL/TOEIC/IELTS scores are converted to a common score according to the English proficiency tests and assessment Comparison Table by MEXT(「各資格・検定試験とCEFRとの対照表(平成30年3月)」), dated March 2018.
6. Applicants who have completed their education in English at a university but would find it difficult to take the above English tests where they are located must submit a letter of explanation. There is no prescribed format, but the letter must explain the reason a test cannot be taken, the course matter and period of education in English, and any pertinent details.
7. Failure to submit a score record by the application deadline will result in the English test scores being recorded as zero unless a letter of explanation has been submitted.
8. Applicants found to have falsified their TOEFL, TOEIC, or IELTS score record will be deemed ineligible and will have their acceptance revoked, even after enrollment procedure has been completed.
9. Once the score document has been submitted, it will not be returned to applicants.

## VI. Application Procedures and Notices

Admission procedures will be completed by (1) applying for admission through the website, (2) paying the application fee, and (3) submitting the application materials within the application period.

1. Access the following website (available from Monday, April 3, 2023):

<https://www.webshutsugan.com/kyoto-u-daigakuin/> (Japanese)

<https://www.webshutsugan.com/kyoto-u-daigakuin-en/> (English)



Follow the instructions on the website for payment of the application fee (10,000 yen). The payment can be made by/at:

- Credit card (It is acceptable to use a credit card which has a different name from that of the applicant (e.g., applicant's parents).)
- Convenience store (Only for applicants residing in Japan)
- Financial institution's ATM (Only for applicants residing in Japan)
- Online banking (Only for applicants residing in Japan)

**Payment period: Monday, April 3, 2023 – Wednesday, April 12, 2023**

- \* A commission fee (650 yen) is charged to the remitter for the application fee.
  - \* Once the application materials have been accepted, the School will not refund the application fee. However, an applicant may request a reimbursement from the Student Affairs Division of the School if: the applicant did not apply for admission after the application fee was paid (materials were not submitted or were not accepted), or the applicant made a duplicate payment.
2. Applicants must send all the required application materials by post to the address shown below. Write **in red** "Application materials: Admission to the Doctoral Program for AO enclosed" on the envelope and be sure to send **by registered express mail or other carrier which provides a tracking service**. The School may contact applicants if their application materials are not in order.
  3. Applications will be considered to be completed with dispatch of examination vouchers by the School.
  4. In principle, once the materials have been accepted, no subsequent revision to the application details will be allowed, and they will not be returned to applicants; the School will not refund application fees after acceptance.

### **Submission deadline for application materials**

**Application form and supporting materials must arrive by 5:00 p.m. on Wednesday, April 12, 2023.**

Mailing address:

Student Affairs Division

Graduate School of Informatics, Kyoto University

Yoshida-Honmachi, Sakyo-ku, Kyoto 606-8501 JAPAN

Tel: +81-(0)75-753-4894, or 5500

5. Applicants with disabilities needing accommodations for the examination should request such accommodations in advance. Because advanced preparation is required, send a request letter to the above address stating the following information and attach a copy of a disability certificate or medical certificate, or bring the required information to the school office in person before Thursday, March 30, 2023.

#### **Required information:**

- Applicant's name, date of birth, address, phone number, and e-mail address
- Desired course and degree (Master's/Doctoral)
- Type and level of disabilities
- Accommodations requested

## **VII. Screening Procedure and Interviews**

The course will assess the application materials (Transcripts; we will calculate GPA based on the table and

formula below, Letter of Recommendation, Research Plan, etc.) for screening. Applicants may be asked to undergo interviews by electronic means (e-mail, online conferencing system, etc.) after the above application deadline. The examination voucher will be sent by post in early May to the address indicated on Address Label A (refer to IV, “Application Form and Supporting Materials”).

Grade Point Average (GPA) calculation

Type	Grade				
Raw score	100-96	95-85	84-75	74-65	64-60
6-point grade scale	A+	A	B	C	D
5-point grade scale (Japanese system)		秀・優	良	可	
5-point grade scale		A	B	C	D
4-point grade scale (Japanese system)		優	良	可	
4-point grade scale		A	B	C	
<b>GP</b>	<b>4.3</b>	<b>4.0</b>	<b>3.0</b>	<b>2.0</b>	<b>1.0</b>

**GPA Calculating formula:**

**Summation of (GP value with each registration course × Number of credits with respective courses)**

**Total credits earned of registration courses**

- One credit will be awarded to courses with no credits.
- Only grades of master’s programs are recognized in the above calculation of GPA. Grades earned by an applicant as a research student or at a Japanese language school will not be included in the calculation. For applicants who have not completed master’s programs (applicants falling into application eligibility category 7 or 8), grades will be calculated based upon the academic transcript of the educational institution last attended.
- Only earned credits will be counted/calculated to GPA
- If an applicant has transferred from one program to another, the credits earned after the transfer will be used for the calculations. However, GPA will also be calculated using the credits earned in the institution prior to the transfer, which will appear on the transcript indicating the period of study and the name of the institution(s).
- Other grading methods (e.g., “passed” etc.) are not recognized for the above GPA calculation.
- Fractional GPA scores will be rounded to two decimal places.

## **VIII. Application Groups and Supplementary Information on Interviews**

Application Groups:

Applicants should choose and enter only one preferred Application Group of the relevant course for which they are applying in the prescribed field of the appended Application Form and at the top of the “Research Plan”.

Prior to application submission, make sure to check the “Application Group Guide” on our website at: <http://www.i.kyoto-u.ac.jp/en/admission/application.html>

and contact the faculty members of the group in which they are interested and seek advice on issues such as whether their research interests match those of the group.

In principle, once the Application Form for Admission has been accepted, no subsequent revision and/or change to the application details will be allowed. Therefore, applicants must carefully enter the form.

**Note:** Application Groups of the course marked with an asterisk are not included in this registration; then may not be selected as preferred groups.

**Prior to application submission, make sure to check the “Application Group Guide” on our website at: <https://www.i.kyoto-u.ac.jp/en/admission/application.html>.**

## Social Informatics Course

### a. Interviews

In case interviews are given, they will be held between Monday, April 17 and Monday, May 15, 2023. The concerned applicants will be informed of the dates, times and formats separately. Each examinee will be asked to explain in English the content of his/her Statement of Research Plan and respond to questions.

### b. Application Groups and research fields

Application Groups	Research Fields
SI-1	Data Science and Multimedia Information Systems, Data Mining, Web Engineering, Multimedia Information Systems, Information Retrieval and Recommendation, Databases, Sightseeing Informatics, Investment Informatics, Informational Nutrition
SI-2	Human Robot Interaction, Intelligent Robotics, Sensor Networks, Interaction, Communication Robots, Artificial Intelligence, Cyber Physical System
SI-3	Environment for Sharing All Useful Information in the World, Web Information Analysis, Social Network Analysis, Information Retrieval, Crowdsourcing, Information Access Interface
SI-4	Communication Design for Future Society, Inclusive Design, Interaction, Well-being, Social Computing, Understanding Human Behavior
SI-5	Multiagent Systems, Computational Mechanism Design, Social Computing, Decision Making and Consensus, Collective Intelligence, Artificial Intelligence, Services Computing, Global Expansion of Collaboration Infrastructure, Design of Multi-Language Communication
SI-6	Establishing Secure and Reliable Information Society, Encryption, Authentication, Cryptocurrency, Cloud Security, Privacy
SI-8・9	Utilization and Conservation of Bioresources, Conservation and Utilization of Ecosystems, Bio-logging, Conservation of Endangered Species, Assessment of Ecosystem Service, Monitoring of Hydrological and Biogeochemical Cycles, Collection/Archive/Utilization of Environmental Information, Data analysis of Biospheres and Bioresources, Environmental Change and Biological Response, Environmental DNA Technique
SI-10	Design of Integrated Disaster Management Strategies, Disaster Economic Analysis, Disaster Risk Management Planning, Disaster Risk Governance, Disaster Risk Communication, Disaster Risk Control, Disaster Risk Finance
SI-11	Disaster Culture, Disaster Prevention Education, Social Psychology, Disaster Information, Disaster Recovery, Risk Communication, Supporting Decision-makings of Emergency Evacuation, Finance for Disaster Risk Reduction and Reconstruction
SI-12	Crisis Management, Disaster Response, Rescue Activity, Evacuation Behavior, Risk Communication, Data Collection in Disaster, GIS, Spatio-temporal DB, Micro Geo Data, Data Science for Disaster Risk Management

SI-13	Create Clinical Medicine of the Information Age, DX of Health Care, Electronic Medical Record, Telemedicine, EHR, Data Health, Health Tourism, Medical Virtual Reality, Image Diagnosis Support, Medical and Hospital Management
SI-14	Educational/Learning Technologies, e-Learning Systems, Learning Analytics, Educational Data Science, Mobile/Ubiquitous Learning Environments, Collaborative Learning Environments, Adaptive and Personalized Learning Environments
SI-15	Distributed Systems, Peer-to-peer, Blockchain, Internet, Networks, Distributed Machine Learning, Data Engineering, Social Graph Analyzing, Middleware, Computing System

**c. Course website** (Refer to the available webpage for the Department of Social Informatics)

<https://www.soc.i.kyoto-u.ac.jp/>

## IX. Announcement of Successful Applicants

A list of the examinee's numbers of successful applicants will be posted on the bulletin board as shown below and published on the School website.

Time and date: From 3:00 p.m. on Friday, June 2 to 3:00 p.m. on Friday, June 9, 2023

Place: Bulletin board of the School office (1st floor, Research Bldg. No. 8)

<https://www.i.kyoto-u.ac.jp/admission/pass.html> (Japanese)

<https://www.i.kyoto-u.ac.jp/en/admission/pass.html> (English)

Results will also be sent by post to the successful applicants. Inquiries by telephone or other means will not be accepted.

The School will send the documents for the enrollment procedure to successful applicants by post in early September 2023.

## X. Process for Extending the Period of Study

Students are allowed to extend their period of study for up to six years due to circumstances such as employment, childcare, and nursing care. Applicants who wish to apply for an extended the period of study should contact the Student Affairs Division prior to applying for the entrance examinations and no later than 5:00 p.m. on Friday, March 24, 2023.

## XI. Admission Fee and Tuition

### **Admission Fee: 282,000 yen (tentative)**

(This fee will be waived for applicants completing their Master's Program at Kyoto University at the end of September 2023.)

### **Annual Tuition: 535,800 yen (tentative)**

(Tuition will be determined depending on the number of enrollment years for students who apply for an Extended the Period of Study.)

### **Notes:**

- 1) Japanese Government (MEXT\*<sup>1</sup>) Scholarship Students are exempt from paying the admission fee and tuition.

\*<sup>1</sup> Ministry of Education, Culture, Sports, Science and Technology of Japan

- 2) If the admission fee and tuition are revised after enrollment, the revised amount will be applied from the time at which the revision comes into effect.

## XII. Handling of Personal Information

Personal information, such as name, gender, date of birth, address, and performance evaluation, shall be handled according to the Act on the Protection of Personal Information Held by Private Institutions and the Regulations on the Protection of Personal Information of Kyoto University. Such information acquired through the application process will be used only for administrative purposes including:

- 1) entrance examinations

- 2) enrollment procedures, scholarship, etc.
- 3) administrative preparation for accepting students

**Inquiries:**

Student Affairs Division (1st floor, Research Bldg. No. 8)

Graduate School of Informatics, Kyoto University

Yoshida Honmachi, Sakyo-ku, Kyoto 606-8501 Japan

E-mail: [jyoho-kyomu@mail2.adm.kyoto-u.ac.jp](mailto:jyoho-kyomu@mail2.adm.kyoto-u.ac.jp)

Tel: +81-(0)75-753-4894, or 5500

Monday - Friday, 9:00 a.m. - 5:00 p.m. (except noon to 1:00 p.m.)

January 2023

## Application Groups and Curriculum Vitae

Examinee's Number (School use only)	
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Name		Course	
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### **Preferred Application Group:**

Refer to the relevant information in the guidelines and enter the application groups in which you would like to belong in order of preference.

Preferred Group	-
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### **Curriculum Vitae:**

\*Applicants who have graduated or are expecting to graduate from a Japanese university need only enter information from their high school education onward.

\*All others must enter information beginning with their primary education. Periods spent as a research student must also be entered in this section.

	(year/month)	Total years	Name	
Education	From: /			
	To: /			
	From: /			
	To: /			
	From: /			
	To: /			
	From: /			
	To: /			
	From: /			
	To: /			
	From: /			
	To: /			
	(For graduate students) Periods of absence from school		From (year/month/day): To (year/month/day):	
	Employment	From: /	Total years	
To: /				
From: /				
To: /				
From: /				
To: /				
From: /				
To: /				

	Status	Current school (include laboratory) or employer
Current Status	Undergraduate student (    year)	
	Master's Degree student (    year)	
	Working professional	
	Research student	
	Other	
		Telephone number (laboratory, etc.) :



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## Letter of Recommendation

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*Applicant should complete this part of form. Please print or type.*

Last name  
(family)

First  
name

Middle  
name

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### Waiver

One recommendation must be submitted from the last school attended for full time study. Students may waive their right of access to recommendations. The following signed statement indicates the wish of the applicant regarding this recommendation.

I DO WAIVE my right to inspect the contents of the following recommendation.

I DO NOT WAIVE my right to inspect the contents of the following recommendation.

SIGNATURE\_\_\_\_\_

---

Name of recommender

Title and Institution

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*Recommender should complete this part of form. Please print or type.*

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How long have you  
known the applicant?

In what  
capacity?

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### Instructions:

The Graduate School would appreciate a statement from you concerning this applicant. Please write candidly and analytically about the student's qualifications and potential to carry on advanced study in the field specified. Treatment of both strong and weak points will be helpful in describing such attributes as motivation, intellect, maturity, and other relevant characteristics. Specific examples are far more useful than generalizations.

Please compare the applicant with others whom you have recommended and who have attended or who are attending the Graduate School at Kyoto University. If you prefer to write a letter instead, please attach it to this form. Thank you for your assistance.

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[illegible]

## Address Label

Address Label A (for Examination Voucher)	
Address	Postal code: Country:
Name	
Phone number	Country code ( )
Email:	

Note: Enter the address where your examination voucher should be sent.

Address Label B (for Outcome of Application)	
Address	Postal code: Country:
Name	
Phone number	Country code ( )
Email:	

Note: Enter the address where the outcome of your application should be sent.

Address Label C (for Enrollment Documents)	
Address	Postal code: Country:
Name	
Phone number	Country code ( )
Email:	

Note: The School will send the enrollment documents to successful applicants after the outcome of applications is announced. Enter the address where the documents should be sent.

<b>Application Form for Eligibility Screening</b> <b>October 2023 Admission to the Doctoral Program</b> <b>for International Students (AO)</b> <b>Graduate School of Informatics, Kyoto University</b>			(School use only)
			Eligible  Not eligible
Course		Application Date	year/month/day
Name in the English Alphabet	Family name	Address:	
	Given name		
	Middle name		
Name in Chinese Characters *1	Family name		
	Given name		
	Middle name		
Date of Birth	year/month/day	Postal Code:	
	Age*2 (      )	Telephone Number:	
Check the box if you have undergone an eligibility screening by the School in the past and were certified as eligible.			<input type="checkbox"/>
Years Attended	Educational Institutions Attended (Secondary education onward)		
Period of Employment	Name of Employer		
Date	Qualifications, licenses, and other research activities, etc.		

**If you need more space to complete the information above (education, employment, qualifications, etc.), please make more copies of this form and attach them as necessary.**

(Notes)

\*1 If you have Chinese characters in your name, print this form and write your name legibly in this field.

Complete the other fields in this form first by typing before printing it out and handwriting your name.

\*2 Enter your age as of the application date stated on this form.

[Certifier] Institution Name:

Job Title:

Name: \_\_\_\_\_

To: Dean of the Graduate School of Informatics  
Kyoto University

## Certificate of Research Work

I hereby certify his/her research work as below.

Name of Applicant		Date of Birth		(School use only)	
				Registration Number	
Research Period	From (year/month/day)  To (year/month/day)		Employment Status (full-/part-time, job title, etc.)		
Description of the applicant's research work					
Additional reference information					

2023 年度 10 月期入学

京都大学大学院情報学研究科

博士後期課程外国人留学生  
(社会情報学コース)募集要項

(国際プログラム AO 入試)

京都大学大学院情報学研究科

情報学研究科の知能情報学コース、社会情報学コースおよび通信情報システムコースには国際プログラムが設置されている。国際プログラムでは英語だけでの修了が可能である。

本募集要項における日時の表示については、すべて日本標準時とする。

募集要項に関しては和文で書かれた本募集要項（英文の出願用添付書類を含む）が正規版であり、募集要項本文の英文版は参考資料である。

また英文版は <http://www.i.kyoto-u.ac.jp/en/admission/application.html> からダウンロード可能である。

本研究科の実施した2023年度博士後期課程学生募集において、すでに合格した者は、今回の募集に出願する資格はないものとする。

## I. 募 集 人 員

社会情報学コース 国際プログラム 若干名

## II. 出 願 資 格

◎ 外国人留学生であって、次の各号のいずれかに該当する者、あるいは、2023年9月末をもって、該当する見込みの者

1. 日本の大学院の修士の学位又は修士（専門職）若しくは法務博士（専門職）の学位を有する者
2. 外国において、本学大学院の修士課程又は専門職学位課程に相当する課程を修了した者（注1）
3. 外国の学校が行う通信教育における授業科目を我が国において履修し、本学大学院の修士課程又は専門職学位課程に相当する課程を修了した者（注1）
4. 我が国において、外国の大学の大学院の課程を有するものとして当該外国の学校教育制度において位置付けられた教育施設であって、文部科学大臣が指定するものの当該課程（本学大学院の修士課程又は専門職学位課程に相当する課程に限る）を修了した者（注1）
5. 国際連合大学（国際連合大学本部に関する国際連合と日本国との間の協定の実施に伴う特別措置法（昭和51年法律第72号）第1条第2項の規定によるものをいう。次号において同じ。）の課程を修了し、修士の学位に相当する学位を授与された者（注1）
6. 外国の学校、第4号の指定を受けた教育施設又は国際連合大学の教育課程を履修し、大学院設置基準（昭和49年文部省令第28号）第16条の2に規定する試験及び審査に相当するものに合格した者であって、本学において、修士の学位を有する者と同等以上の学力があると認めた者（注2）
7. 文部科学大臣の指定した者（注3、注4）
8. 本研究科において、個別の出願資格審査により、修士の学位を有する者と同等以上の学力があると認めた者で、24歳に達しているもの（注4）

注1. 合格者については入学手続に先立って入学資格を別途確認するが、その際に提出書類等に虚偽が判明した際は遡及して合格を取り消す。

注2. 出願資格6による者は2023年2月末までに情報学研究科教務掛へ連絡すること。事前の出願資格審査を実施する。事前の出願資格審査を受けずに出願書類を提出しても受理しない。

注3. 大学を卒業し、又は外国において学校教育における16年の課程を修了した後、大学、研究所、研究機関、企業等において、2年以上の研究実績があり、学術論文、著書、研究発表、特許等により、本学大学院修士課程修了者と同等以上の学力があると認められる者であること。

注4. 出願資格7及び8による者は、事前に出願資格審査を受けなければならない。（出願資格審査の項参照）事前の出願資格審査を受けずに出願書類を提出しても受理しない。

### Ⅲ. 出 願 資 格 審 査（出願資格7及び8による出願該当者。出願資格6については事前に情報学研究科教務掛へ連絡すること）

出願に先立ち資格審査を行うので、次の書類を、2023年3月3日（金）午後5時までに情報学研究科事務室教務掛（総合研究8号館1階）に提出すること。送付する場合は、必ず書留速達便・レターパックプラス等の安全な手段により、封筒の表に「AO入試出願資格認定申請」と朱書（レターパックプラスの場合は「品名」に記載）すること。

#### 1. 出願資格審査必要書類（\*印は、募集要項に所定用紙が添付されている）

提出書類は英語で作成すること。英語でない証明書類には英語訳を添付すること。

* 1	出願資格認定申請・調書	
2	卒業証明書（最終学歴）	（出願資格7、8該当者）最終出身学校が作成したものであって、入学年月および修了年月が明記されているもの
3	成績証明書	（出願資格7、8該当者）最終出身学校が作成したもの
4	研究経過報告書	（出願資格7、8該当者）専攻分野に関連する研究経過等について、客観的知見等を簡明に記載すること。（A4判、様式随意）
* 5	研究従事内容証明書	（出願資格7該当者）募集要項に添付されている所定用紙に所属機関等が記載し、厳封したもの
6	資格免許証等	（出願資格7該当者）専攻分野に関連する各種免許証等参考になるとと思われる書類の写し（A4判として簡単な説明を付すこと）

#### 2. 審査方法及び日程

（1）出願資格の認定申請をした者には、書類審査を行う。

ただし、以前に本研究科の出願資格審査を受け、出願資格を有すると認定された者は、上記必要書類の\*1の申請・調書のみ提出すれば十分である。

（2）資格審査の結果は、2023年3月14日（火）に申請者あてに郵送により通知する。

### Ⅳ. 出願書類等（\*印は、募集要項に所定用紙が添付されている）

出願は後述のインターネット出願で行う。角型2号の封筒（240mm×332mm）の表面にインターネット出願システムの出願登録完了画面から印刷できる宛名ラベルを貼り付け、全ての出願書類を封入して送付すること。英語でない証明書類には英語訳を添付すること。

* 1	志望区分及び履歴	募集要項に添付されている所定用紙に正確に記載すること
2	志願票・写真票	インターネット出願システムの出願登録完了画面から印刷すること。写真票には、上半身脱帽正面向きで出願前3ヶ月以内に単身で撮影した写真1枚（縦4cm×横3cm）を枠内に貼付すること。 *おって大学から送付する受験票にも写真を貼付する必要があるため、同じ写真をもう1枚用意しておくこと。
3	成績証明書	最終出身学校が作成したもの ※（注3）参照



	4 研究経過報告書	入学後に研究・学修を希望する内容を視野に入れて、これまでに研究・学修した内容をA4判10枚程度以下（様式随意、研究発表等で用いた資料のある場合は別添可）にまとめること。ただし、日本語または英語で書かれた修士論文またはその予定稿がある場合は、それをもって代えることができる。また出願資格7及び8該当者で出願資格審査必要書類として既に提出している場合は不要。
*	5 推薦書	最終出身学校の学部長または研究科長、および、指導教員募集要項に添付されている所定用紙に、英語で記載し、 <b>厳封</b> したもの
	6 研究計画書	これまでの研究経過、及び博士後期課程での研究計画をA4判2枚（様式随意）にまとめたものを提出すること。 冒頭に出願コース内の志望区分と出願者名を明記すること。さらに、応募に至った経緯、指導を希望する教員との連絡の経緯等の詳細についても記述すること。
	7 パスポートコピー	外国人留学生のみ、顔写真のあるページのコピーを提出すること。
	8 入学検定料	入学検定料 10,000 円 支払い方法は、「VI. 出願手続及び注意」を参照すること 【入学検定料の免除等について】 国費留学生も入学検定料を納付すること。国費留学生としての入学が決定した場合は、別途手続のうえ検定料を返還する。 本学大学院修士課程修了見込み者は入学検定料が不要である。
*	9 あて名票 A	受験票送付用とし、募集要項に添付されている所定用紙に2023年5月上旬の住所・氏名・郵便番号を記入すること。（提出後、住所変更があった場合には、速やかに届け出ること。）
*	10 あて名票 B	可否結果通知書送付用とし、募集要項に添付されている所定用紙に2023年6月上旬の住所・氏名・郵便番号を記入すること。（提出後、住所変更があった場合には、速やかに届け出ること。）
*	11 あて名票 C	入学手続き書類送付用とし、募集要項に添付されている所定用紙に2023年9月上旬の住所・氏名・郵便番号を記入すること。（提出後、住所変更があった場合には、速やかに届け出ること。）
	12 TOEFL/TOEIC/IELTS スコア票	TOEFL テストの受験者用控えスコア票(Test Taker Score Report)の写し、TOEIC 個人用公式認定書 (Official Score Certificate)の写し、または IELTS の公式成績証明書(Test Report Form) の写しを提出すること。 （詳細は、V. TOEFL/TOEIC/IELTS テスト受験に関する注意事項に従うこと。）

（注1）本学他研究科の在学学生で合格した場合は、入学手続時に退学（または修了）証明書の提出が必要である。

現在の身分を偽って出願した場合は、入学後であっても、過去に遡って合格を取り消すことがある。

（注2）合格した者は、本学への入学に際して、在留資格（留学）および在留期間の記載された住民票の提出が必要である。

（注3）新型コロナウイルス感染拡大防止の施策により、出身・在学中の大学において成績証明書の発行が困難な場合は、その状況を説明する文書（A4版・様式随意）とともに、過去に交付された成績表等の写しを提出することで代用することを認める。

## V. TOEFL/TOEIC/IELTS テスト受験に関する注意事項

- 各自で TOEFL テスト、TOEIC Listening & Reading テストまたは IELTS テストの申込手続きを行い、受験すること。TOEFL、TOEIC、および IELTS テストの受験に必要な費用は各自で負担すること。

2. インターネット版 TOEFL (TOEFL iBT) の受験者用控えスコア票 (Test Taker Score Report) の写し、TOEIC Listening & Reading Test の個人用公式認定書 (Official Score Certificate) の写し、または IELTS の公式成績証明書 (Test Report Form) の写しを出願時に提出すること。
3. 出願締切日の2年前以降に受験した TOEFL/TOEIC/IELTS テストのスコア票に限り提出が可能である。自宅受験「TOEFL iBT® Home Edition」(「TOEFL iBT® Special Home Edition」を含む) のスコア票は受け付けるが、TOEFL Essentials テスト、団体試験用の TOEFL ITP のスコア票やカレッジ TOEIC 等の団体特別受験制度 (IP テスト) は受け付けない。
4. TOEFL、TOEIC、IELTS を合わせて複数回受験している場合、そのうちいずれか1つのスコア票を提出すること。
5. 異なる英語テスト (TOEFL/TOEIC/IELTS) のスコアの換算は、文部科学省作成「各資格・検定試験と CEFR との対照表 (平成 30 年 3 月)」に基づいておこなう。
6. 大学において英語のみによる教育を受けた者のうち TOEFL/TOEIC/IELTS 受験が困難な国または地域の者は、スコア票等の提出の代わりに、TOEFL/TOEIC/IELTS 受験が困難な理由、英語による教育を受けた期間およびその内容等を英語で記した理由書を提出すること。
7. 6に記載の理由書を提出した者を除き、出願時に受験者用控えスコア票等の原本の提出が間に合わない場合は、英語の成績は0点として扱う。
8. TOEFL/TOEIC/IELTS スコア票について、不正が判明した場合は失格とし、入学後であっても、過去に遡って合格を取り消す。
9. 提出された書類は返却しない。

## VI. 出 願 手 続 及 び 注 意

出願手続は、出願期間内に「インターネット出願システムでの出願登録」、「入学検定料納入」、「出願書類の提出」をすることにより完了となる。

1. インターネット出願システムのページには、以下のURLからアクセスすること。

<https://www.webshutsugan.com/kyoto-u-daigakuin/> 【2023年4月3日(月)～】

入学検定料 (10,000 円) はインターネット出願の際に画面に表示される指示にしたがい、以下のいずれかの方法を選択のうえ支払うこと。

- ・クレジットカード (出願者本人名義ではないクレジットカード支払いも可能)
- ・コンビニエンスストア (日本国内から出願する場合のみ)
- ・金融機関ATM (日本国内から出願する場合のみ)
- ・ネットバンキング (日本国内から出願する場合のみ)

【納入期間：2023年4月3日(月)～4月12日(水)】

※入学検定料の他に支払い手数料 (650 円) が必要

※出願書類受理後は入学検定料の払い戻し不可。ただし、納付後に受験しなかった (出願書類等を提出しなかった又は出願が受理されなかった) 場合や誤って二重に納付した場合には、情報学研究科教務掛への申し出により、返還を行う。

2. 出願者は、出願書類等を次の提出先へ提出すること。提出する場合は、封筒の表に「AO入試出願書類在中」と朱書し、書留速達便・レターパックプラス等により、次の提出先へ送付すること。なお、提出された出願書類に不備があれば、こちらから問い合わせることがある。
3. 受験票の発送により、受理したことへの通知に代える。
4. 出願書類受理後は、出願事項の変更は認めず、出願書類が受理された場合の入学検定料の払

い戻しには応じない。原則として、提出された出願書類は返却しない。

### 【出願書類等受付締め切り日】

受付は2023年4月12日（水）午後5時までの到着分とする。

### 【提出先】

〒606-8501 京都市左京区吉田本町  
京都大学大学院情報学研究科教務掛

5. 障害等があつて受験上の配慮を必要とする出願者の事前相談を受け付ける。相談の内容によっては対応に時間を要することもあるため、相談依頼文書（様式随意、ただし下記情報を含むこと）に医師の診断書を添付し、3月30日（木）までに上記出願書類提出先に持参または送付すること。

#### 【相談依頼文書に明記する事項】

- ・氏名、生年月日、住所、電話番号、メールアドレス
- ・志望コース名、課程（修士・博士後期）の別
- ・障害等の種類、および程度
- ・希望する配慮事項

## VII. 入学者選抜方法及び学力検査日程

入学者の選抜は、出願書類〔成績証明書（GPAを以下の算出方法により求める）、推薦書、研究計画書等〕の内容により行う。ただし、当該コースが、出願書類受付締め切り日以降に電子媒体（電子メール、インターネット会議システムなど）によりインタビューを行うことがある。

受験票は、出願時に指定された受け取り先住所に5月上旬に通知する。

### 【GPAの算出方法】

GPAは以下の方法により算出する。

区 分 Type	成 績 評 価 Grade				
	100～96点	95～85点	84～75点	74～65点	64～60点
素点評価	100～96点	95～85点	84～75点	74～65点	64～60点
6段階評価	A+	A	B	C	D
5段階評価		秀・優	良	可	
5段階評価		A	B	C	D
4段階評価		優	良	可	
4段階評価		A	B	C	
GP	4.3	4.0	3.0	2.0	1.0

#### GPAの計算式

（各履修登録科目のGP値×当該科目の単位数）の総和／履修登録科目の総単位数

- ・履修した授業について単位制をとらない場合は、単位数を1に置き換えて算出する。
- ・GPA算出には、原則として、修士課程の成績のみを用い、研究生や日本語学校などの成績を含めない。  
なお、修士課程を修了していない者（出願資格7及び8による者）は、最終出身学校の成績を用いる。
- ・GPAは既修得の単位のみ対象とする。
- ・編入学している場合は、編入学後の単位数を対象とする。

ただし、編入学前の成績評価（現大学の直前に在学していた学校における成績）についても同様にGPAを算出し、その在学期間及び学校種を併せて記載する。

- ・ 上表の成績評価にない評価（例えば、「認定」、「合格」など）は対象としない。
- ・ GPA に端数が出る場合は、小数点以下の第3位を四捨五入する。

## VIII. コース志望区分及び試験科目についての補足

1. 志望区分及び試験科目についての補足は次頁に記載。
2. 志望区分について

入学願書の所定欄及び研究計画書冒頭に、志望区分の中から1つのみを選択して記入すること。志望区分の選択にあたっては、出願に先立ち、当該区分に属する本研究科の教員と連絡をとり、研究方向の適性等について十分な指導を受けておくこと。

入学願書に記載されている事項は、原則として、願書が受理されてからは修正・変更できないので、注意して記入すること。

（注意）※印を付した志望区分は今回募集を行わないので選択することはできない。

「志望区分案内」は <http://www.i.kyoto-u.ac.jp/admission/application.html>  
に掲載されているので、出願前に必ず確認すること。

## 社会情報学コース

### (ア) インタビューについての補足

インタビューを実施する場合は4月17日（月）から5月15日（月）までの間に行う。該当者には日時およびインタビュー方法を別途連絡する。

インタビューでは、提出された研究計画書の内容に従っての英語による説明を求め質疑を行う。

### (イ) 志望区分及び研究分野

志望区分	研 究 分 野
社－1	データ工学とマルチメディア情報システム、データマイニング、Web 工学、マルチメディア情報システム、情報検索・推薦、データベース、観光情報学、投資情報学、情報栄養学
社－2	ヒューマンロボットインタラクション、知能ロボティクス、センサネットワーク、インタラクション、コミュニケーションロボット、人工知能、サイバーフィジカルシステム
社－3	あらゆる有用な情報の共有環境の実現、Web 情報分析、ソーシャルネットワーク分析、情報検索、クラウドソーシング、情報アクセスインタフェース
社－4	未来社会のためのコミュニケーション・デザイン、インクルーシブ・デザイン、インタラクション、ウェルビーイング、ソーシャル・コンピューティング、人間行動理解
社－5	マルチエージェントシステム、計算論的メカニズムデザイン、ソーシャルコンピューティング、意思決定・合意形成、コレクティブインテリジェンス、人工知能、サービスコンピューティング、コラボレーション基盤の世界展開、多言語コミュニケーションのデザイン
社－6	安全・安心な情報社会の確立、暗号・認証、暗号通貨、クラウドセキュリティ、プライバシー保護
社－8・9	生物資源の利用と保全、生態系の保全と利用、バイオロギング、絶滅危惧種の保全、生態系サービスの評価、水と物質循環のモニタリング、環境情報の収集・アーカイブ・利用、生態系・生物資源データ解析、環境変動と生物応答、環境 DNA による生物調査
社－10	総合防災施策のデザイン、災害の経済分析、防災計画、災害リスクガバナンス、災害リスク・コミュニケーション、災害リスク制御、災害リスクファイナンス
社－11	減災・防災文化、防災教育、社会心理学、災害情報、災害復興、リスク・コミュニケーション、避難意思決定支援、減災・復興ファイナンス
社－12	危機管理、災害対応、レスキュー活動、避難行動、リスク・コミュニケーション、災害時情報収集、GIS、時空間データベース、マイクロジオデータ、防災データサイエンス
社－13	情報化時代の医療の創出、医療 DX、電子カルテ、遠隔医療、EHR、データヘルス、ヘルスツーリズム、医用 VR、画像診断支援、医療・病院管理
社－14	教育・学習工学、e ラーニングシステム、ラーニングアナリティクス、教育データサイエンス、モバイル・ユビキタス学習環境、協調学習環境、適応的学習環境
社－15	大規模分散システム、ピア・ツー・ピア、ブロックチェーン、インターネット、ネットワーク、分散機械学習、データ工学、ソーシャルグラフ分析、分散データベース、ミドルウェア、計算機システム

### (ウ) コース（現 社会情報学専攻）のホームページ

<http://www.soc.i.kyoto-u.ac.jp/>

## IX. 合格者発表

下記日時に掲示するとともに、合格者には合格通知書を送付する。

(電話等による問い合わせには応じない。)

日 時： 2023年6月2日(金) 午後3時

場 所：情報学研究科事務室前掲示板(総合研究8号館1階)

当研究科ホームページにも上記同時刻以降6月9日(金)午後3時まで掲載する。

<http://www.i.kyoto-u.ac.jp/admission/pass.html> (日本語)

<http://www.i.kyoto-u.ac.jp/en/admission/pass.html> (英語)

入学手続については、2023年9月上旬に合格者あて郵送等により通知する。

## X. 長期履修学生制度について

就労・育児・介護の事情により、履修期間を最大6年迄延長することを認める制度がある。制度の適用を希望する場合は、出願に先立ち、2023年3月24日(金)午後5時までに情報学研究科教務掛へ問合せること。

## XI. 入学料及び授業料

入 学 料 282,000円(予定)

(2023年9月末に本学大学院修士課程を修了する者は不要)

授 業 料 年額 535,800円(予定)

(長期履修学生は履修年数により異なる)

注1：国費外国人留学生は入学料・授業料ともに不要

注2：入学料および在学中に授業料が改定された場合には、改定時から適用される

## XII. 個人情報の取扱いについて

個人情報については、「独立行政法人等の保有する個人情報の保護に関する法律」及び「京都大学における個人情報の保護に関する規程」に基づいて取り扱う。入学者選抜を通じて取得した個人情報(成績判定に関する情報を含む)は、①入学試験の実施、②入学手続き、奨学金制度等、③入学者の受入準備等の業務目的において利用する。

## 【問合せ先】

〒606-8501 京都市左京区吉田本町

京都大学大学院情報学研究科教務掛(総合研究8号館)

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TEL (075)753-4894, 5500

(時間 平日：午前9時～午後5時〈正午～午後1時を除く〉)

2023年1月