



## Translation Disclaimer

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**The information in the guidelines is subject to change without notice.  
Refer to the latest information available at <http://www.i.kyoto-u.ac.jp/>**

## Admissions Policy of the Graduate School of Informatics

The field of study referred to as Informatics at the Graduate School of Informatics at Kyoto University consists of areas related to information in natural, artificial, social and life-related systems. It can be characterized by three pillars: the interface between humans/society and information, mathematical modeling, and information systems. The aim of the Graduate School of Informatics is not confined to the creation of new fields of study related to the three pillars. More broadly, we explore an understanding of the essence of 'information' and the immense impact of information technology on society, and we pursue advancement of information-related science and technology in the appropriate directions. According to the goal of Kyoto University, we will contribute, from the perspective of Informatics, to establishing harmonious coexistence within the global community.

We welcome a wide range of talented students who will understand the concepts of Informatics and will study science and technologies of Informatics passionately, and will aspire to develop this new academic area for the future. As long as the applicant is proficient in their field of study or research, we hope to accept students from diverse backgrounds related to Informatics-unfettered by the conventional framework of sciences versus humanities-from Japan and from other countries. We also welcome working professionals who have a passion for studying Informatics.

Specifically, we welcome students having outstanding skills in diverse backgrounds, strong desire to study, strong interest in particular fields that comprise Informatics, and having excellent communication skills. We also hope to attract post-graduate fellows who have a strong foundation for their cutting-edge knowledge of Informatics and conduct research on science and technologies of Informatics, to advance to our Doctoral program.

April 2024 The International Program is established in the Intelligence Science and Technology Course; Social Informatics Course; and Communications and Computer Engineering Course of the Graduate School of Informatics (hereinafter referred to as “the School”), which provide both lectures and research courses in English sufficient for completing the Doctoral Program.

**All times stated in the guidelines are in Japan Standard Time.**

**The Japanese version of the guidelines shall be the authoritative version, with the English translation provided only as a reference.**

## I. Number of Students to be Accepted for Admission

Intelligence Science and Technology: 10	Social Informatics: 13	Advanced Mathematical Sciences: 5
Applied Mathematics and Physics: 5	Systems Science: 5	Communications and Computer Engineering: 10
Data Science: 4	Total: 52	

- The above numbers include a small number of students for the International Program in Intelligence Science and Technology Course; Social Informatics Course; and Communications and Computer Engineering Course, respectively.
- A small number of students in the categories of working professionals and international students will be admitted to each Course.

## II. Eligibility

Applicants who presently fall into one of the following categories or anticipate doing so at the end of March 2024 will be eligible to apply.

1. Applicants who have a master's degree, a master's-level professional degree, or a juris doctor (JD) degree awarded by a Japanese graduate school.
2. Applicants who have completed a program equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University in foreign countries (see note 1 below).
3. Applicants who, while residing in Japan, have completed a foreign school education through distance learning equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University (see note 1 below).
4. Applicants who have completed a foreign graduate school curriculum that is equivalent to the Master's Program or Professional Degree Program of the Graduate Schools of Kyoto University at an educational facility in Japan that has been accredited as having an approved curriculum under the educational system of the respective foreign country and is so designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (hereinafter referred to as “the Minister of MEXT”) (see note 1 below).
5. Applicants who have completed a curriculum at the United Nations University (under the provisions of Paragraph 2 of Article 1 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University, Act No. 72 of 1976), and awarded a degree equivalent to a master’s degree (see note 1 below).
6. Applicants who have completed a curriculum and have passed an examination or an assessment equivalent to those prescribed in Paragraph 2 of Article 16 of the Standards for Establishing Graduate Schools (Ordinance No. 28 of the Ministry of Education, Science and Culture, 1974) at an educational

institution in another country, an educational facility designated in category 4 above, or the United Nations University; and have been recognized by Kyoto University as having an academic ability on par with or higher than that of a person with a master's degree (see note 2 below).

7. Applicants designated by the Minister of MEXT (see notes 3 and 4 below).
8. Applicants who are recognized by the school as having a scholastic ability on par with or higher than that of a person with a master's degree as a result of an individual screening of their Application Eligibility, and who are at least 24 years old (see note 4 below).

(Notes)

1. After the announcement of successful applicants, applicants will have their eligibility confirmed prior to admission. Applicants found to have falsified their submitted documents will be deemed ineligible and will have their acceptance revoked, even after enrollment procedures have been completed.
2. Applicants falling into eligibility category 6 above must contact the Student Affairs Division of the School by the end of May 2023 prior to gathering the necessary documents and submitting their application by the deadline. They must also undergo a screening for eligibility in advance. The School will not accept any application from any said applicant unless the applicant has undergone this screening in advance.
3. This refers to applicants who have graduated from a university or who have completed 16 years of school education in a foreign country and subsequently spent at least two years conducting research in a university, research institute, research organization, company, or other such facility; and who are recognized through their publications (academic papers, books, research reports), patents, and similar achievements, as having a scholastic ability on par with or higher than that of a person who has completed the Master's Program of the Graduate Schools of Kyoto University.
4. Applicants falling into category 7 or 8 must undergo a screening for application eligibility in advance. The School will not accept any application documents unless the said applicants undergo this screening in advance (refer to section V. "Screening for application eligibility").

### III. Special Selection Procedure for Working Professionals

The special selection procedure for working professionals is intended for applicants who satisfy all the following conditions at the time of application:

- satisfying the application eligibility requirements specified in section II. "Eligibility",
- being employed by a public or private organization,
- will maintain their employment status even after enrolled in the School, and
- having been recommended by their superior.

### IV. Special Selection Procedure for International Students

The special selection procedure is intended for international students who meet the application eligibility requirements specified in section II. "Eligibility" and who submit the appended Letter of Recommendation.

The letter must be written in either Japanese or English.

### V. Screening for Application Eligibility (Applicants falling into eligibility category 7 or 8)

Prior to application for the entrance examinations, applicants should submit the documents below in person to the Student Affairs Division of the School (1st floor, Research Bldg. No. 8) no later than 5:00 p.m. on Monday, May 22, 2023, or send the documents **by registered express mail or another reliable carrier**, with "Application for Eligibility Screening; April 2024 Admission to the Doctoral Program" written in red on the envelope.

## 1. Documents required for application eligibility screening

(Use the appended documents for the items with an asterisk \*)

All documents must be in Japanese or English, or accompanied by Japanese or English translations for the other languages.

*	1. Application Form for Eligibility Screening	(For applicants falling into application eligibility category 7 or 8.)
	2. Certificate of Graduation	(For applicants falling into application eligibility category 7 or 8.) Issued by an educational institution last attended.
	3. Transcript	(For applicants falling into application eligibility category 7 or 8.) The transcript must be issued by the educational institution last attended.
	4. Statement of Research Progress	(For applicants falling into application eligibility category 7 or 8.) Describe your research and courses taken thus far that are directly related to your expected field of study upon enrollment. There is no prescribed format, but it should be ten A4 size sheets or less.
*	5. Certificate of Research Work	(For applicants falling into application eligibility category 7.) The certificate must be issued in a sealed envelope by the institution or other organization which the applicant belongs to. A certificate which is not in an envelope sealed by the institution or other organization will not be accepted.
	6. Documents for Reference (licenses, etc.)	(For applicants falling into application eligibility category 7.) Copies of reference documents, such as licenses related to the applicant's research field (on A4-sized paper; with brief explanations).

## 2. Screening procedure and schedule

- 1) The School examines the above documents and conducts oral examinations. The oral examination may be waived depending on the results of the screening of the above documents. Applicants who have undergone an eligibility screening by the School previously and were certified as eligible, only need to submit the appended Application form (\*1) indicated above. The oral examination will be waived for such applicants.
- 2) Oral examinations will be conducted at the School on Thursday, June 1, 2023.
- 3) The School will send the results of the screening by post to applicants on Tuesday, June 6, 2023.

## VI. Application Form and Supporting Materials

All documents must be in Japanese or English, or accompanied by Japanese or English translations for the other languages. Applicants found to have falsified their documents will be deemed ineligible and will have their acceptances revoked, even after enrollment procedures have been completed.

### For Applicants Residing Outside Japan Only

For application, download these guidelines and use the appended documents for the items with an asterisk \*.

*	1. Application Form for Admission, Photograph Form and Examination Form	Complete the required forms accurately. Include a recent unretouched photograph (within three months of application) measuring 4 cm by 3 cm (length by width) for the Photograph and Examination Forms. The photograph should show the full head of the applicant looking straight into the camera and be affixed within the appropriate area on the forms.
	2. Transcript	The transcript must be officially issued by the educational institution last attended.
*	3. Letter of Recommendation	<b>Issued and sealed</b> by the educational institution last you attended.

<u>(Special Selection Procedure for International Students only)</u>	
4. Statement of Research Progress	Describe your research and courses taken thus far that are directly related to your expected field of study upon enrollment. There is no prescribed format, but it should be ten A4 size sheets or less. Additional supplemental materials are allowed beyond the ten pages. This statement can be substituted by a master's thesis or its draft, in either English or Japanese, if available. This statement is not necessary for applicants who fall into application eligibility category 7 or 8 and have already submitted this statement for eligibility screening.
5. Research Plan	Submit a research plan for the Doctoral Program on the basis of the research progress so far on 2 A4 sized sheets (free format); clearly indicate the preferred Application Group that the applicant chose and his/her name at the top.
6. Residence Card or Photocopy of Passport (Foreign nationals only)	Foreign exchange students living in Japan should provide a copy of the front and back of their Residence Card showing their status of residence, duration of residence, and address. Foreign nationals should provide a copy of the photo ID page of their passport. These copies should be printed on A4-size paper.
7. Evidence of Payment of Application Fee	<p><b>Application fee: 30,000 yen</b></p> <p><b>Payment procedure:</b> Access the Examination Settlement Service below and follow the instructions for payment. <a href="https://www3.univ-jp.com/kyoto-u/en/inf/">https://www3.univ-jp.com/kyoto-u/en/inf/</a></p> <p><b>Payment period:</b> <b>Wednesday, June 7 – Tuesday, June 20, 2023 (no later than 5:00 p.m.)</b> <b>Payment must be made during the above period.</b></p> <p>Print out a certificate of payment from the completed application page and affix it to an A4-size paper and enclose the certificate with the other supporting materials for application.</p> <p><b><u>For Applicants Residing Outside Japan</u></b> Make a payment by credit card (VISA, MasterCard, JCB, AMERICAN EXPRESS, or Diners Club INTERNATIONAL). It is acceptable to use a credit card which carries a name different from that of the applicant (e.g., applicant's parents). <u>If it is difficult to pay using a credit card due to circumstances related to where the applicant is located, contact the School before Monday, May 29, 2023.</u></p> <p><b><u>For Applicants Residing in Japan</u></b> Make a payment at a designated convenience store, at a financial institution's ATM (Pay-easy), or online with one of the above credit cards or through designated internet banking. It is acceptable to use a credit card or a bank account which carries a name different from that of the applicant (e.g., applicant's parents).</p> <p><b>Exemption and notes:</b></p> <ul style="list-style-type: none"> <li>• MEXT Scholarship Students: Even if you are a prospective international student on a Japanese Government (MEXT*<sup>1</sup>) Scholarship, you are required to pay the entrance examination fee. Once you are admitted as a Japanese Government Scholarship recipient, your examination fee will be refunded upon your enrollment to the Kyoto University after</li> </ul>

		<p>completing the required procedure. (Details will be provided at the time of enrollment.)</p> <p>*<sup>1</sup> Ministry of Education, Culture, Sports, Science and Technology of Japan</p> <ul style="list-style-type: none"> <li>Students of the Graduate Schools of Kyoto University completing their Master's Program in March 2024, payment of application fee is not necessary.</li> <li>For households in regions where the Disaster Relief Act is effective and whose principal wage-earner has been adversely affected by the 2011 Great East Japan Earthquake (Tohoku earthquake and tsunami), the 2016 Kumamoto Earthquake, the Heavy Rain Event of July 2018, the 2018 Hokkaido Eastern Ibari Earthquake, 2019 Typhoon No. 19th (Typhoon Hagibis), and the 2020 Heavy Rains, an exemption may be made to the payment of Entrance Examination Fees for cases where a Risai-shomeisho (罹災証明書: Disaster Victim Certificate) has been issued. For further details, please contact the Student Affairs Division of the School by Monday, June 5, 2023.</li> </ul>
	8. Envelope for Delivery of Examination Voucher <u>(For applicants residing in Japan only)</u>	Affix a 674 yen stamp (for registered express mail), and write the applicant's full name, address, and postal code on the appended envelope for the delivery of the examination voucher in late July, 2023; or in early July for the Advanced Mathematical Sciences Course.
	9. Envelope for Delivery of Outcome of Application <u>(For applicants residing in Japan only)</u>	Write the applicant's full name, address, and postal code on the appended envelope for the delivery of the outcome of application in mid-August, 2023; or in late July for the Advanced Mathematical Sciences Course. (Promptly notify the School if the address is changed.)
*	10. Address Label A	Write the applicant's full name, address, and postal code on the appended form for the delivery of the examination voucher in late July, 2023; or in early July for the Advanced Mathematical Sciences Course. (Promptly notify the School if the address is changed.)
*	11. Address Label B	Write the applicant's full name, address, and postal code on the appended form for the delivery of the outcome of application in mid-August, 2023; or in late July for the Advanced Mathematical Sciences Course. (Promptly notify the School if the address is changed.)
*	12. Address Label C	Write the applicant's full name, address, and postal code on the appended form for the delivery of the enrollment materials for the successful applicants in early March, 2023. (Promptly notify the School if the address is changed.)
	13. Evidence of English Proficiency	<p>For applicants to the Intelligence Science and Technology Course and Social Informatics Course: Submit a copy for one of the following official test score records.</p> <ul style="list-style-type: none"> <li>- TOEFL Test Taker Score Report</li> <li>- TOEIC Official Score Certificate</li> <li>- IELTS Test Report Form (TRF)</li> </ul> <p>For applicants to the Communications and Computer Engineering Course: Submit a copy for one of the following official test score records.</p> <ul style="list-style-type: none"> <li>- TOEFL Test Taker Score Report</li> <li>- TOEIC Official Score Certificate</li> </ul> <p><b>For details, refer to section VII. "English test scores (TOEFL, TOEIC, and IELTS)."</b></p>
*	14. Registration for the Examination Subjects	For applicants to the Applied Mathematics and Physics Course only.



(Notes)

- 1) Accepted applicants who are currently enrolled in another Graduate School of Kyoto University must submit a certificate of withdrawal (or a certificate of completion) from their Graduate School at the time of enrollment into the School. Those who falsify their status when filing applications may have their acceptance revoked even after enrollment procedure has been completed.
- 2) For successful international students, at the time of enrollment procedure, they must submit a “Residence Certificate” which indicates their visa status as college student and the period of stay.
- 3) For the Intelligence Science and Technology Course, the Social Informatics Course, and the Communications and Computer Engineering Course, submission of official score record of one of the English language tests (TOEFL, TOEIC, and IELTS) will replace the written examination of English proficiency. Note that the the Department of Communications and Computer Engineering Course will accept TOEFL and TOEIC score.
- 4) Failure to submit a TOEFL, TOEIC, and IELTS score record by the application deadline will result in the English test scores being recorded as zero unless a letter of explanation has been submitted.

### **Additional Supporting Materials**

In addition to the documents noted above, applicants who are applying through the Special Selection Procedure for Working Professionals must submit the following documents. (use the appended documents for the item with an asterisk \*)

*	Letter of Recommendation for Working Professionals	Prepared by the applicant’s superior or another person in a supervisory position relative to the applicant
	Research Achievement Record	Description of research achievements in the applicant’s professional record in relation to his or her preferred research field (on A4 paper; no prescribed format)

## VII. English Test Scores (TOEFL, TOEIC, and IELTS)

1. The applicant is responsible for taking all the necessary steps and paying any related costs for taking the TOEFL, TOEIC, and IELTS tests.
2. Submit a photocopy for one of the following score records:
  - TOEFL (TOEFL iBT, Test Taker Score Report)
  - TOEIC Listening & Reading Test
  - IELTS
3. The School accepts only the score records of TOEFL, TOEIC, and IELTS tests taken within two years prior to the School's application deadline. Score reports from the "TOEFL iBTR (Special) Home Edition" will be accepted; however, we will not accept score reports from the TOEFL ITP for group assessments (TOEFL® Essentials™) or score certificates from the Institutional Program (IP test) for College TOEIC or similar assessments.
4. Applicants who have taken TOEFL, TOEIC, and IELTS tests multiple times must submit the single result of their choice for application.
5. For information regarding how other Courses manage these scores, please refer to X. Application Groups and Supplementary Information on Examination Subjects.
6. Applicants who cannot submit their score record by the application deadline may still apply but must submit a letter (on A4-size paper, no specified format) to that effect together with their application materials to the School, and submit the score record at the examination room prior to the start of the first examination on August 7, 2023. Failure to fulfill this condition will result in their English test scores being recorded as zero.

## VIII. Application Procedures and Notices

1. Applicants must bring all required application materials in person or send them by post to the address shown below. If sending by post, write **in red** "Application materials for April 2024 admission to the Doctoral Program enclosed" on the envelope, and send **by registered express mail or another reliable carrier**. The School may contact the applicants if their application materials are not in order.
2. Applications will be considered to be completed with dispatch of examination vouchers by the School.
3. In principle, once the materials have been accepted, no subsequent revision to the application items will be allowed and they will not be returned to the applicants. The School will not refund application fees after the materials have been accepted.
4. For applicants who have graduated from and completed a master's program of a foreign university, or who have received a master's degree in a foreign country, their eligibility for enrollment may be checked, if necessary, after the announcement of examination results is issued. If the School deems that they do not satisfy the eligibility requirements stipulated by Kyoto University, their documents for enrollment will not be accepted even after their results have been announced as successful.

### Submission of Application Materials in person

**Date:** Tuesday, June 20, 2023  
**10:00 a.m. - 5:00 p.m. (except noon to 1:30 p.m.)**  
**Submit to:** Administration Office (1st floor, Research Bldg. No. 8)  
Graduate School of Informatics, Kyoto University  
Yoshida-Honmachi, Sakyo-ku, Kyoto 606-8501 JAPAN  
(See the campus map)

### Submission by post

**Date:** Wednesday, June 7 - Tuesday, June 20, 2023  
**Application materials must arrive by 5:00 p.m.**  
**Submit to:** Student Affairs Division

**Graduate School of Informatics, Kyoto University**  
**Yoshida-Honmachi, Sakyo-ku, Kyoto 606-8501 JAPAN**  
**TEL: +81-(0)75-753-4894, or 5500**

5. Applicants with disabilities needing accommodations for the examination should request such accommodations in advance. Because advanced preparation is required, send a request letter to the above address stating the following information and attach a copy of a disability certificate or medical certificate, or bring the required information to the school office in person before Friday June 9, 2023.

Required information:

- Applicant's name, date of birth, address, phone number, and e-mail address
- Desired Course and degree (Master's / Doctoral)
- Type and level of disabilities
- Accommodations requested

**IX. Screening Procedure and Examination Schedule**

1. The School will administer the examination following the schedule. (Note that the schedule differs depending on the Course.)

**Examination Schedule**

Applicants must carefully read the detailed information on the subjects and scope of the examinations, how to answer the questions, etc. specified in section X. Application Groups and Supplementary Information on Examination Subjects below.

- 1) All or part of the written examinations may be waived depending on the results of the screening of the application materials submitted. In the case of examination waiver, the School will notify the examinees to that effect, at the current address indicated on the application form by Friday, July 14, 2023; or Tuesday, July 11, 2023 for the examinees of Advanced Mathematical Sciences Course.
- 2) The asterisks (\*) in the table below indicate examination that are required of applicants applying through the Special Selection Procedure for Working Professionals and International Students.

Course	Date	Time	Subject/Format	Special Selection Procedure for International Students	Special Selection Procedure for Working Professionals
Advanced Mathematical Sciences	Friday, July 14	10:00 - 12:00	Written examination	*	*
		13:30 -	Oral examination (See note 1)		
	Saturday, July 15		Alternative examination date (See note 2)		

(Notes)

- 1) The oral examination may be omitted depending on the results of the written examination. The oral examination schedule for examinees whose written examination has been waived will be posted on a bulletin board of the School office (1st floor, Research Bldg. No. 8) by 9:30 a.m. on Friday, July 14, 2023. The oral examination may be rescheduled to start earlier than 1:30 p.m. The oral examination schedule for examinees who have taken the written examination will be posted on the same bulletin board by 13:20 on Friday, July 14 2023. Admission is granted from those who qualify during the oral examination.
- 2) When it is difficult to conduct an examination due to emergencies such as weather warnings, the schedule may be postponed to the alternative examination date. In the event it is necessary to change the

examination schedule, the School will place a notification on the website on the morning of the examination day (by 7:00 a.m.). Accordingly, make sure to check the website in advance:

<https://www.i.kyoto-u.ac.jp/en/>

3)

Course	Date	Time	Subject/Format	Special Selection Procedure for International Students	Special Selection Procedure for Working Professionals
Intelligence Science and Technology	Monday, August 7	9:00 – 11:00	Specialized short essay	*	*
	Tuesday, August 8	10:00 –	Oral examination	*	*
	Wednesday, August 9 (See note 1)		Alternative examination date		
Social Informatics	Monday, August 7	10:00 – 12:00	Specialized subjects	*	*
		13:00 – 15:00	Fundamentals of informatics	*	*
		16:00 –	Oral examination	*	*
	Tuesday, August 8		Alternative examination date		
Applied Mathematics and Physics	Monday, August 7	13:30 – 16:30	Specialized subjects	*	
	Tuesday, August 8	13:30 –	Oral examination	*	*
			Alternative examination date		
Systems Science	Monday, August 7	10:00 – 12:00	Specialized subjects	*	*
		13:00 –	Oral examination	*	*
	Tuesday, August 8		Alternative examination date		
Communications and Computer Engineering	Monday, August 7	9:00 – 12:00	Specialized subjects	*	
		14:00 –	Oral examination	*	*
	Tuesday, August 8		Alternative examination date		
Data Science	Monday, August 7	9:00 – 12:00	Oral examination	*	*
		13:00 – 15:00	Specialized subjects	*	*
	Tuesday, August 8		Alternative examination date		

(Notes on alternative examination date)

When it is difficult to conduct examinations due to emergencies such as weather warnings, the schedule may be postponed to the alternative examination date.

In the event it is necessary to change the examination schedule, the School will place a notification on the website on the morning of the examination day (by 7:00 a.m.). Accordingly, make sure to check the website in advance: <https://www.i.kyoto-u.ac.jp/en/>

- The examination voucher will be sent by post in mid-July (early July for the Advanced Mathematical Sciences Course) to the address indicated on Address Label A (refer to VI. “Application Form and Supporting Materials”). If the examination voucher will not be delivered by Monday, July 31, 2023 (by Monday, July 10 for the Advanced Mathematical Sciences Course), make sure to inquire to the Student Affairs Division of the School by e-mail at: [kyoho-kyomu@mail2.adm.kyoto-u.ac.jp](mailto:kyoho-kyomu@mail2.adm.kyoto-u.ac.jp)

Applicants residing outside Japan will also be received PDF file of the scanned examination voucher via email to the address indicated on the application form. Print the PDF voucher and bring it at the examination room if the original voucher does not reach you.

3. Posting of information on the examination room and other related items  
 Make sure to check the information that has been posted in person. Inquiries by telephone will not be accepted.
  - Advanced Mathematical Sciences Course  
 Time: From 1:00 p.m. on Thursday, July 13, 2023  
 Place: Bulletin board of the School office (1st floor, Research Bldg. No. 8)  
 (See the campus map)
  - Intelligence Science and Technology Course; Social Informatics Course; Applied Mathematics and Physics Course; Systems Science Course; Communications and Computer Engineering Course  
 Time: From 1:00 p.m., on Friday, August 4, 2023  
 Place: Bulletin board of the School office (1st floor, Research Bldg. No. 8)  
 (See the campus map)
4. On the day of the examination, assemble in front of the examination room at least 20 minutes before the start of each examination. For the oral examinations, follow any separate instructions that may be provided by the relevant department.
5. Important notes concerning written examinations
  - In the examination room, examinees should be sure to bring the examination voucher with them and to follow the proctor's instructions.
  - During the examination, only the following items are allowed; black-lead pencils, mechanical pencils, a pencil sharpener, erasers, a ruler, a watch (with time functions only), handkerchiefs, and tissues (without a container). Smartphones, mobile telephones and other items may not be placed on desks.
  - The use of dictionaries (including electronic dictionaries) is not permitted.
  - Examinees must follow the directions of their respective departments regarding the use of other reference materials.
  - Examinees arriving late to the examination room will be permitted to enter within the first 30 minutes after the start of each examination.
  - For examinees who fail to sit an examination, the score to be given in that subject will be zero. Failure to sit an examination in two or more subjects will result in disqualification. Disqualified examinees may not sit any further examinations.
6. Important note concerning oral examinations  
 Where an examinee is scheduled to take an oral examination, failure to attend will result in disqualification.
7. Due to the outbreak of COVID-19, dates and schedules stated in these guidelines might change depending on how the situation develops. If schedules or other information change, we will announce any changes on our website: <https://www.i.kyoto-u.ac.jp/>

## **X. Application Groups and Supplementary Information on Examination Subjects**

### **Application Groups:**

Applicants should choose and enter only one preferred Application Group in the relevant department for which they are applying in the prescribed field of the appended Application Form and at the top of the Research Plan.

Note: Application Groups of the department marked with an asterisk (\*) are not included in this registration; then may not be selected as preferred groups.

In principle, once the Application Form for Admission has been accepted, no subsequent revision or altering to the application details will be allowed. Therefore, applicants must carefully enter the form.

**Prior to application submission, make sure to check the “Application Group Guide” on our website at:**

**<https://www.i.kyoto-u.ac.jp/en/admission/application.html>** and contact the faculty members of the group in which they are interested and seek advice on issues such as whether their research interests match those of the group.

## **(1) Intelligence Science and Technology Course**

### **a. Supplementary information on the research progress report**

Examiners must submit a report describing the research progress to date on A4-sized paper either in Japanese or in English (no prescribed format, at least 2-pages long and no longer than approximately 10 pages). In addition, examinees who completed “Master’s Program” must submit the copy of the thesis.

### **b. Supplementary information on the research achievement record**

Those applying through Special Selection Procedure for Working Professionals can submit up to three academic publications other than master's thesis, along with the research achievement record.

### **c. Supplementary information on the specialized short essay**

Questions will be related to the examinee’s preferred application groups and his/her research project in the Doctoral Program.

### **d. Supplementary information on written examinations**

Questions are provided in both Japanese and English. Examinees can answer in either Japanese or English.

### **e. Supplementary information on English requirements**

In accordance with the types of submitted English proficiency tests, (TOEIC/TOEFL/IELTS), the following formula will be applied to determine the English score (out of 50 points) for this selection.

- English score =  $0.056 \times$  Submitted TOEIC score - 13.377
- English score =  $0.417 \times$  Submitted TOEFL score
- English score =  $7.361 \times$  Submitted IELTS score - 9.826 (Maximum score is 50 points)

### **f. Exceptions for submitting official score record of TOEFL/TOEIC/IELTS**

Applicants currently in a Master’s degree program or those who have graduated from a Master’s program at the Graduate school of Informatics, Kyoto University are exempt from submitting TOEFL/TOEIC/IELTS score.

### **g. Supplementary information on oral examinations**

Examinees will be asked to present their research progress to date and outline their research plans in the Doctoral Program. Examinees can use a document projector (not a video projector) to illustrate his/her presentation, and we recommend that examinees prepare several pages of A4-sized sheets for that purpose. The presentation should last 10 minutes in English or Japanese and will be followed by a few questions.

### **h. Supplementary information on admission decisions**

Admission decisions are based upon scores in the specialized short essay, oral examinations (including the evaluation of the application form and supporting materials), English proficiency test score (excluding those who exempted from submission) and the admission quota for each Application Group. The score weighing is as follows: short essay (100-point scale), oral examination (200-point scale), and English proficiency test (50-point scale, excluding those who exempted from submission).

## i. Application groups and research fields

Choose and indicate the application group to which you would like to belong.

Application Groups	Research Fields
IST-1	<b>Neuroinformatics</b> , Brain Decoding, Brain-Machine Interface, Brain Imaging, Computational Neuroscience, Vision Science, Biological Psychiatry, Social Neuroscience, Neuroeconomics
IST-2	<b>Psychoinformatics</b> , Higher Brain Function, Cognitive Neuropsychology, Cognitive Interface, Mental State Estimation, Cognitive Science
IST-3	<b>Cognitive Informatics</b> , Vision Science, Psychophysics, Functional Brain Measurements, Media Technologies Using Human Visual Characteristics, Cognitive Neural Dynamics
IST-4 a (See Note)	<b>Computational Cognitive Neuroscience</b> , Cognitive Neuroscience, Decision Making and Reinforcement Learning, Neurocomputational Mechanism of Social Functions, Brain-based Intelligence and Machine Learning, Human fMRI Experiments with Quantitative Methods
IST-4 b (See Note)	<b>Computational Cognitive Neuroscience</b> , Emotion Sensing, Facial Expression Recognition, Human-robot Interaction, Experimental Psychology, fMRI Measurement, Physiological Measurement
IST-5 *	<b>Computational Intelligence</b> , Knowledge Discovery, Computational Learning Theory, Optimization for Machine Learning
IST-6	<b>Collective Intelligence</b> , Machine Learning, Data Mining, Human Computation
IST-7 *	<b>Conversational Informatics</b>
IST-8	<b>Language Media Processing</b> , Language Information Processing, Language Analysis, Language Synthesis, Machine Translation, Information Retrieval
IST-9	<b>Speech and Audio Processing</b> , Speech Recognition and Understanding, Music Information Processing, Human Robot Interaction, Statistical Signal Processing and Pattern Recognition
IST-10	<b>Computer Vision</b> , Visual Information Processing, Visual Intelligence
IST-11	<b>Human Sensing</b> , Human Movement and Behavior Understanding, Interaction and Embodiment, Motion and Action Assist
IST-13	<b>Text Media</b> , Language Understanding, Language Generation, Language Knowledge Acquisition, Verbalizing for Thought and Understanding, Symbol Grounding
IST-14	<b>Biological Information Networks</b> , Bioinformatics, Mathematical and Computational Biology, Complex Networks

### Adjunct Units (Note: IST-4a and IST-4b)

To promote education and research on computational theory to understand the brain, which is a fundamental concept for Intelligence Science and Technology, the Course has established the “Computational Theory Cognitive Neuroscience Science Adjunct Unit” jointly with RIKEN Institute.



In addition to members of the Course, the Adjunct Unit involves staff from our partner institutions, RIKEN Center for Brain Science (Wako city, Saitama) for IST-4a and RIKEN Robotics Project (Keihanna Science City) who provide guidance and assistance under the supervision of the Course. The requirements for registering and the completing the program are the same as for other application groups. For details, please refer to the Course website below.

**Note: Computational Intelligence (IST-5) and Conversational Informatics (IST-7)**

Do not select the groups marked with asterisk (\*) because they are not recruiting in this admission.

**j. Course website:**

<https://www.ist.i.kyoto-u.ac.jp/>

## **(2) Social Informatics Course**

### **a. Supplementary information on specialized subjects**

In the written examination, the applicants need to choose and answer three questions made from their preferred application group.

### **b. Supplementary information on fundamentals of informatics**

In the written examination on Fundamentals of Informatics, five questions will be provided from the following textbook. The applicants must select and answer three of them.

*Computer Science: An Overview (12th Edition)*

*Author: Glenn Brookshear, Dennis Brylow*

*Publisher: Prentice Hall*

*ISBN-10: 0133760065*

*ISBN-13: 978-0133760064*

\*Note that Chapter 10: “Computer Graphics” is excluded from the scope of the exam.

### **c. Supplementary information on written examinations**

Questions are provided in both Japanese and English. The applicant can give answers either in Japanese or English.

### **d. Supplementary information on English Proficiency Test**

The weighting of English proficiency test score is 150 points. TOEIC, TOEFL and IELTS score will be converted to 150-point scale.

### **e. Supplementary information on oral examinations**

The applicants will be questioned after their 10 minutes presentation in Japanese or English according to their submitted “Research Plan.” A slide projector or other devices are not available for the presentation. For the format of “Research Plan”, please refer to “f. Supplementary information on instructions and format of Research Plan” below.

### **f. Supplementary information on the third academic year transfer admission for the Collaborative Graduate Program in Design**

Prior to the applications, applicants who hope to transfer into the Collaborative Graduate Program in Design as a third year student at the time of admission to the Doctoral Program should contact our Course’s chair.

**Collaborative Graduate Program in Design website**

<http://www.design.kyoto-u.ac.jp/>

### **g. Supplementary information on instructions and format of Research Plan**

#### Instructions

In the oral examination, the applicants will be questioned after their 10 minutes presentation in Japanese or English about their research progress to date and plan in the Doctoral Program according to their submitted “Research Plan.” They are not allowed to use any devices such as PC, LCD projector, OHP, and so on, in their presentation.

Copies of the “Research Plan” will be distributed to the examiners. (The applicants do not need to prepare them.)

Because the examiners' questions will be referred to the "Research Plan," the statement should be clear and concise. (Use diagrams and/or tables with captions to summarize the main points).

The copies will be printed in black and white (Note that colors may not be identified in the black and white copies).

Format

Paper size: A4

Pages: 2 pages or less with one-side printing

Specify the name of the applicant and his/her preferred group at the top of the sheet. It is optional for the applicants to describe specific research topics.

Describe the reasons for applying in the research field and details correspondence with a potential instructor.

Margin: 2.5cm or more for head, bottom, left and right

Font size: 10.5 or more

Printed PowerPoint slides should cover an area of more than 1/4 of a page.

**h. Application groups and research fields**

Groups not listed in the table are not recruiting during this admission cycle.

Application Groups	Research Fields
SI-2	Human Robot Interaction, Intelligent Robotics, Wireless Sensor Networks, Interaction, Communication Robots, Artificial Intelligence, Cyber Physical System
SI-3	Environment for Sharing All Useful Information in the World, Web Information Analysis, Social Network Analysis, Crowdsourcing, Information Retrieval, Databases, Information Access User Interface
SI-4	Human Computer Interaction, User Experience, Inclusive Design, Well-being, Social Computing
SI-5	Multiagent Systems, Computational Mechanism Design, Social Computing, Decision Making/Consensus Building, Collective Intelligence, Artificial Intelligence, Service Computing
SI-6	Establishing Secure and Reliable Information Society, Encryption, Authentication, Crypto Currency, Cloud Security, Privacy
SI-8 · 9	Utilization and Conservation of Biological Resources, Conservation and Utilization of Ecosystems, Evaluation of Agricultural Production Systems, Bio-Logging, Conservation of Endangered Species, Assessment of Ecosystem Service, Monitoring of Hydrological and Biogeochemical Cycles, Archive and Utilization of Environmental Information
SI-10	Design of Integrated Disaster Management Strategies, Disaster Risk Management, Disaster Economic Analysis, Disaster Recovery, Disaster Risk Management Planning, Disaster Risk Governance, Disaster Risk Communication, Disaster Risk Control, Disaster Risk Finance

SI-11	Design of Disaster Risk Communication: Disaster Prevention Psychology, Social Psychology, Action Research, Disaster Information, Evacuation Behavior, Disaster Culture, Disaster Prevention Education, Community-based Disaster Management, Disaster Recovery, Communicating Memories of Disasters
SI-12	Design of Disaster Information Systems, Crisis Management, Disaster Response, Data Collection in Disaster, Rescue Activities, Evacuation Behavior, Disaster Risk Communication, GIS, Spatio-temporal DB, Data Science for Disaster Risk Management
SI-13	DX of Health Care, Ubiquitous Hospital Information System, Spatial Recognition of Clinical Environments, Electronic Medical Record, EHR/PHR, Data Health, Medical AI, Hospital Management, Telemedicine, Wearable Biometric System, Mobile Health, Medical Virtual Reality/Augmented Reality
SI-14	Educational/Learning Technologies, e-Learning Systems, Learning Analytics, Educational Data Science, Educational Big Data, Mobile/Ubiquitous Learning Environments, Collaborative Learning Environments, Intelligent Education/Learning Support Systems
SI-15	Large-scale Distributed Systems, Peer-to-peer, Blockchain, Internet, Network, Distributed Machine Learning, Data Engineering, Social Graph Analysis, Distributed Database, Middleware, Computing System

**i. Course website**

<https://www.soc.i.kyoto-u.ac.jp/>

### (3) Advanced Mathematical Sciences Course

#### a. Supplementary information on documents to be submitted

A Statement of Research Progress (less than 10 pages of A-4 sized paper in length) describing the applicant's work directly related to the intended topic of the applicant's master's thesis should be submitted. If the applicant already has a completed master's thesis or a draft, written in Japanese or English, it should be submitted instead.

#### b. Supplementary information on advanced subjects

The written examination tests specific knowledge on the preferred group(s) chosen in the application form.

#### c. Supplementary information on oral examination

An oral examination may be omitted depending on the results of the written examination. The oral examination is scheduled for about 40 minutes, but the duration may be shortened depending on the assessment of the application materials. The examination consists of a 30-minute (or may be shortened) presentation on the contents of the applicant's research progress report, followed by a question-and-answer session on the presentation and the research fields to which the applicant is applying. The examination room will be equipped with a blackboard and an LCD projector. However, no laptop computer or other such devices will be prepared for the examinee. If examinees have requests or questions about the pieces of equipment to be used for the presentation, contact the Student Affairs Division of the School at the time of application.

#### d. Application groups and research fields

Application groups	Research fields
AMS-1	Applied Analysis, Inverse Problems, Nonlinear Problems, Partial Differential Equations, Numerical Analysis, Probability Theory, Fractal Analysis
AMS-2	Nonlinear Dynamics, Nonlinear Oscillations, Computational Physics
AMS-3	Theoretical Neuroscience, Non-equilibrium/Nonlinear Physics, Coupled Dynamical Systems with Networks
AMS-4	Numerical Simulation, Computational Mechanics, Computational Engineering
AMS-5	Fluid Dynamics, Rarefied Gas Dynamics, Numerical Simulation of Fluids

#### e. Faculty Adviser

In the Advanced Mathematical Sciences Course, the assigned academic adviser after enrollment will be selected from the professors or associate professors of the Course, in principle.

#### f. Course Website

<http://www.acs.i.kyoto-u.ac.jp/>

## (4) Applied Mathematics and Physics Course

### a. Supplementary information on the specialized subjects

At the time of application, each applicant must select an application group other than the one stated in his/her “Application Form,” and register this choice into the “Registration for the Examination Subjects.”

On the day of the examination, no questions will be offered from application groups which have neither been stated in the “Application Form” nor registered for examination subject by any of the applicants.

At the time of the examination, each applicant must choose and answer three questions in total.

- Two questions from the preferred application group indicated in the application.
- One question from other application groups.

Questions are provided in English.

Give answers in either Japanese or English.

### b. Supplementary information on oral examinations

At the oral examination, each applicant will be required to explain their research progress to date and future research plans within 20 minutes. There will be about ten minutes for questions and answers after the presentation. A video-projector or a similar presentation device will be made available to the applicant.

### c. Application Groups and Research Fields

Application Groups	Research Fields
AMP-1	Applied Mathematical Analysis, Soliton and Integrable Systems, Matrix and Eigenvalue Algorithms
AMP-2	Discrete Mathematics, Combinatorial Optimization Algorithms, Graph Networks, Computational Complexity
AMP-3	System Optimization, Mathematical Programming Theory and Application, Operations Research
AMP-4	Control Systems Theory, Robust/Optimal Control, System Identification/Modeling
AMP-5	Physical Statistics, Basic Theory of Nonlinear Dynamical Systems and Complex Systems, Fundamentals and Applications of Stochastic Processes
AMP-6	Dynamical Systems, Differential Equations, Mathematical Physics
AMP-7	Applied Mathematical Modeling, Modeling Theory, Social Information System Modeling

### d. Course website

<http://www.amp.i.kyoto-u.ac.jp/>

## (5) Systems Science Course

### a. Supplementary information on the specialized subjects (100 points each / 200 points total)

Examinees will choose and answer two questions; one each from the preferred application group and another application group. Working professionals, however, may choose and answer two questions from the preferred application group. Give answers in either Japanese or English.

### b. Supplementary information on oral examination (200 points)

Examinees are questioned, after the presentation within 15 minutes concerning the research progress to date, and research plans in the Doctoral Program. Each examinee needs to prepare the presentation in either Japanese or English using a laptop PC (or some other device capable of electronic presentation) of the examinee's own.

### c. English requirements

There are no English requirements for the Doctoral Program.

### d. Supplementary information on admission decisions

Admission decisions will be based upon: scores in the specialized subjects; score in the oral examination; admission quota for each Application Group.

### e. Application groups and research fields

In case SS-9 is chosen as preferred application groups, please follow the notes below.

Application Groups		Research Fields
SS-1		Mechanical Systems Control, System Control Theory, Network System, Swarm Intelligence
SS-2		Human-Centered Systems, Process Data Analysis & Process Control, Biological Information Processing, Agricultural Systems Engineering
SS-3		Integrated Dynamical Systems, Optimal Control, Nonlinear Systems, Distributed Control, Stochastic Systems
SS-4		Mathematical Information Systems, Statistical-Mechanics-Based Information Science, Information and Communication Theory, Statistical Learning Theory
SS-5		Statistical Intelligence, Statistics, Machine Learning, Data Science
SS-6		Learning Machines, Robotics, Humanoid Motor Learning, Human Behavior Estimation
SS-7		Integrated Systems Biology, Reinforcement Learning, Brain Learning Model, Brain Machine Interface
SS-8 *		Biomedical Engineering, Medical Systems, Medical Image Analysis
SS-9	(a)	Computational Neuroscience, Brain Network Interface

(b)	Information Processing of Neural Circuits, Free Energy Principle, Attractor Dynamics
(c) *	Basal Ganglia, Neuromodulators, Evolutionary Robotics

Do not select groups marked with asterisks (\*) as they are not recruiting this year.

Note:

The application group “SS-9” corresponds to the Adjunct Units described in “f. Adjunct Units”. For the examinees for SS-9, specify the subgroup of “SS-9”. Examinees are able to choose, for example, “SS-9 (a)” as the preferred application group.

#### **f. Adjunct Units**

In order to educate high-quality human resources with a broad perspective in the sphere of systems science, the Course has established the “Computational Neuroscience Adjunct Unit” jointly with ATR Computational Neuroscience Laboratories, RIKEN Center for Brain Science, and Okinawa Institute of Science and Technology Graduate University.

In addition to members of the School faculty, each Adjunct Unit involves staff from the partner institutions, who provide guidance and assistance under the supervision of the School faculty. The requirements for registering and completing the program are the same as for other application groups. For details, please refer to the webpage below.

#### **g. Course website**

<http://www.sys.i.kyoto-u.ac.jp/en/index.html>



## (6) Communications and Computer Engineering Course

### a. Supplementary information on specialized subjects

The written examination consists of three questions relevant to the submitted "statement of research plan" in the doctoral program. Examinees must answer all three questions.

### b. Supplementary information on written examination

Give answers either in Japanese or in English.

### c. Supplementary information on the oral examinations

The entire oral examination is approximately 15 minutes in length. Use first 8 minutes to present your research work done up to the date and the research you would like to pursue in our Doctoral Program. A projector is available in the room. If you would like to use PC for presentation, you need to bring your own PC. In the remaining 7 minutes you will be asked questions by the committee members.

### d. Application groups and research fields

Application groups	Research Fields
CCE-1	Algorithms, Discrete structures, Computational complexity, Logic circuits, Emerging computing
CCE-2 *	
CCE-3	Computer software, Theory of programs, Programming languages
CCE-4	Digital communications, Mobile communications, Radio signal processing
CCE-5 *	
CCE-6	Information and communication network, Communications system architecture, Traffic analysis and control
CCE-7	Electrical system design automation, Parallel processing architecture, LSI architecture and system synthesis
CCE-8	Semiconductor integrated system design, Low power integrated circuits design, Integrated Systems for Bio-medical Applications
CCE-9	Integrated System Architecture, Highly-Reliable Integrated System, Integrated System Application
CCE-10	Radar remote sensing engineering, Radar atmospheric physics, Equatorial space and upper atmospheric physics
CCE-11	Optical-radio wave atmospheric observations, Equatorial atmospheric science, Atmospheric environmental measurement
CCE-12	Supercomputing, High-performance parallel computing, Power-saving computing and scheduling
CCE-13	Network Media, Internet, Information security, Cloud Edge Computing, Distributed algorithm

Do not select Application Groups marked with an asterisk (\*) as they are not recruiting this admission.

**e. Course website**

<http://www.cce.i.kyoto-u.ac.jp/index-e.html>

**f. Exceptions for submission of official score record of TOEFL/TOEIC**

- (1) The examinees for the special selection procedure for working professionals are not necessary to submit the official score records of TOEFL/TOEIC.
- (2) Applicants currently in a Master's degree program or those who have graduated from a Master's program at the Graduate School of Informatics, Kyoto University are exempted from submitting TOEFL/TOEIC scores.

## (7) Data Science Course

### a. Supplementary information on the specialized subjects

Question will be given for each application group. The question will be related to the examinee's preferred application group and the examinee's research project in the Doctoral program.

### b. Supplementary information on the oral examination

Examinees are questioned, after 15 minutes presentation concerning the research progress to date, and research plans in the Doctoral Program.

Each examinee needs to prepare the presentation using a laptop PC (or some other device capable of electronic presentation) of the examinee's own.

### c. Supplementary information on English requirements

No English test is conducted.

### d. Supplementary information on admission decisions

Admission decisions will be based on the score of the written examination, oral exam, and the admission quota for each Application Group.

### e. Application groups and research fields

Application Groups	Research Fields
DS-1	Statistical Intelligence, Statistics, Machine Learning, Data Science
DS-2	Mathematical Statistics, Computational Algebraic Statistics, Bayesian Statistics, Data Science
DS-3	Mathematical Information Systems, Statistical-Mechanics-Based Information Science, Information and Communication Theory, Statistical Learning Theory
DS-4	Statistical Signal Processing
DS-5	Machine Learning with Discrete Structure, Machine Discovery in Natural Science, Educational Data Science, Educational Informatics
DS-6	Collective Intelligence, Machine Learning, Data Mining, Human Computation
DS-7	Healthcare-related Data Science, Healthcare Digital Transformation, Data Science in Visual Function, Data Health
DS-8	Statistical Data Mining and Pattern Recognition

### f. Webpages the Course

<https://www.ds.i.kyoto-u.ac.jp/>

## **XI. Announcement of Successful Applicants**

A list of the examinee's numbers of successful applicants will be posted on the bulletin board as shown below. Results will be sent by post to successful applicants by the dates indicated below. Inquiries by telephone or any other means will not be accepted.

- Department of Advanced Mathematical Sciences

Date: 3:00 p.m. on Friday, July 21, 2023

Place: Bulletin board of the School office (1st floor, Research Bldg. No. 8)

In addition to the above, results will be published on the website of the School from 3:00 p.m. on Friday, July 21, 2023 to 3:00 p.m. on Friday, July 28, 2023.

Departments of Intelligence Science and Technology; Social Informatics; Applied Mathematics and Physics; Systems Science; Communications and Computer Engineering

Date: 3:00 p.m. on Friday, August 18, 2023

Place: Bulletin board of the School office (1st floor, Research Bldg. No. 8)

For these five departments, in addition to the above, results will be published on the website of the School from 3:00 p.m. on Friday, August 18, 2023 to 3:00 p.m. on Friday, August 25, 2023:

The School will notify successful applicants of the enrollment procedures in early March 2024.

<https://www.i.kyoto-u.ac.jp/admission/pass.html> (Japanese)

<https://www.i.kyoto-u.ac.jp/en/admission/pass.html> (English)

## **XII. Process for Extending the Period of Study**

Students are allowed to extend their period of study for up to six years due to circumstances such as employment, childcare, and nursing care. Applicants who wish to apply for an extended the period of study should contact the Student Affairs Division prior to applying for the entrance examinations and no later than 5:00 p.m. on Friday, June 9, 2023.

## **XIII. Admission Fee and Tuition**

Admission Fee: 282,000 yen (tentative)

(This fee will be waived for applicants completing their Master's Program at Kyoto University at the end of March 2024.)

Annual Tuition: 535,800 yen (tentative)

(Tuition will be determined depending on the number of enrollment years for students who apply for an Extended the Period of Study.)

Notes:

1) Japanese Government (MEXT\*<sup>1</sup>) Scholarship Students are exempt from paying the admission fee and tuition.

\*<sup>1</sup> Ministry of Education, Culture, Sports, Science and Technology of Japan

2) If the admission fee and tuition are revised after enrollment, the revised amount will be applied from the time at which the revision comes into effect.

## **XIV. Handling of Personal Information**

Personal information, such as name, gender, date of birth, address, and information on admission decisions, shall be handled according to the Act on the Protection of Personal Information Held by Private Institutions and the Regulations on the Protection of Personal Information of Kyoto University. Such information acquired through the application process will be used only for administrative purposes including:

- 1) entrance examinations
- 2) enrollment procedures, scholarship, etc.
- 3) administrative preparation for accepting students

### **How to obtain a copy of the guidelines and application forms for admission:**

#### **For Applicants Residing in Japan**

Receive the admission guidelines at the School office. In case that an applicant wishes to receive the guidelines by post, the applicant must enclose a self-addressed “Letter Pack (レターパック)”, and send it to the address for “inquiries” shown below, stating “Request for the guidelines for April 2024 Admission to the Doctoral Program” clearly in red on the envelope. The Application Form and Supporting Materials are appended to the admission guidelines (in Japanese) which are necessary at the time of application for entrance examination.

For detail about the “Letter Pack (レターパック)”, please visit:  
[https://www.post.japanpost.jp/service/letterpack/index\\_en.html](https://www.post.japanpost.jp/service/letterpack/index_en.html)

#### **For Applicants Residing Outside Japan Only**

For application, download these guidelines and use the appended application forms.

#### **Inquiries:**

Student Affairs Division (1st floor, Research Bldg. No. 8)  
Graduate School of Informatics, Kyoto University  
Yoshida -Honmachi, Sakyo-ku, Kyoto 606-8501 Japan  
E-mail : [jyoho-kyomu@mail2.adm.kyoto-u.ac.jp](mailto:jyoho-kyomu@mail2.adm.kyoto-u.ac.jp)  
Tel: +81-(0)75-753-4894, or 5500  
Monday - Friday,  
9:00 a.m. to 5:00 p.m. (except noon to 1:00 p.m.)

April 2023